

In-Service Schedule

*Regular Education, Technology, Special Education and
CTE/Vocational are Included in This Schedule*

School Year 2010-11

Macon County School System

Note: ** Principals may require two days of in-service training for their faculty.**

In the professional development survey all classroom teachers are asked to complete, the definition of high quality professional development has changed. In order to be in compliance with the new definition, high quality professional development must be at least 9 hours (1 ½ days) of related activities. This year's professional development schedule has tried to incorporate this and schedule opportunities that fulfill this obligation. All sessions that could be used to fulfill the 9 hours have been coded after the title. Not all sessions will be coded as high quality, but will count as in-service unless otherwise stated. Please choose at least 9 hours worth that have the same corresponding code. Some activities will fulfill more than one area and can be used as such. The codes are listed below.

A - Administration	I - Instruction	C - Curriculum
Tech - Technology		Tst - Testing

**June 2010
May 2011
1 – 3 Days
Maximum**

**State Sponsored Workshops and Professional Education Meetings
(Beyond the Regular School Day)**
Application for all workshops were sent to the schools at an earlier date.
 For: Teachers in Grades PreK – 12
 These workshops may include: Gateway Trainings, Vocational Conference, Governor's Academy for Teachers of Writing, K-12 English Language Teacher Leadership Academy, MTEA, Geography Workshops, CROCUS, State Sponsored Workshops, IRA Workshop, Tennessee Council of Teachers of English, Music Workshop, Delta Kappa Gamma, Special Education, etc.

**June 1, 2, & 3
3 Days
(must attend
all 3 days)
(C, I)**

Creating Conditions for Learning
 Presenter: David Flynn
 Person in Charge: Cindy Gammons
 Place: MCJHS Library
 Time: 8:30 – 3:30
 Limit: 30 Participants (Teachers already submitted)

This workshop addresses underlying needs of both beginning and experienced educators. It helps teachers create and improve classroom conditions for

learning. Follow-up of this session will occur. (All 3 days are required for credit. Partial credit will not be awarded.)

June 9th
1/2-Day
(Tech)

Microsoft Office 2007 Suite – POWERPOINT

For: Teachers Grades K-12
Limit: 14 Teachers
Time: 8:00-11:00
Registration: **Pre-register by Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County’s Technology Learning Center
Presenter: David Flynn

This session will focus on the Microsoft Office’s *PowerPoint* which is available on all computers in the Macon County School System’s classrooms. Teachers attending this session will learn to create presentation and learn tips to make the presentations more “eye-catching” for the students. Teachers will also learn methods to incorporate *PowerPoint* into the classroom as a teaching tool.

June 9
1/2-Day
(Tech)

Microsoft Office 2007 Suite – WORD

For: Teachers Grades K-12
Limit: 14 Teachers
Time: 12:00-3:00
Registration: **Pre-register by Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County’s Technology Learning Center
Presenter: David Flynn

This session will focus on the Microsoft Office’s *WORD* which is available on all computers in the Macon County School System’s classrooms. Teachers attending this session will learn the basics of creating a *WORD* document and how to use *WORD* to help with teacher productivity.

June 10
1/2-Day
(Tech)

Microsoft Office 2007 Suite – EXCEL

For: Teachers Grades K-12
Limit: 14 Teachers
Time: 8:00-11:00
Registration: **Pre-register by Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County’s Technology Learning Center
Presenter: Patricia Ferguson

This session will focus on the Microsoft Office's *EXCEL* which is available on all computers in the Macon County School System's classrooms. Teachers attending this session will learn the basics of creating an EXCEL document and how to use EXCEL to help with teacher productivity.

June 11
1-Day
(Tech, C, I)

Navigate Learn360 and netTrekker

For: Teachers Grades 7-12
Limit: 14 Teachers
Time: 8:00-3:00
Registration: Pre-register by **Monday, June 7th**
 –Call Debbie Curtis, Pam Keene
 or Patricia Ferguson 666-2125
Place: Macon County's Technology Learning Center
Presenter: David Flynn
Pre-requisite: An ACTIVE @k12tn.net Email Account

Macon County's Technology Department has purchased Learn 360 and netTrekker for all teachers grades K-12. Participants will be introduced to **Learn360** and given a unique login which "allows teachers and students to stream and download thousands of videos, video clips, audio files (MP3), images, vocabulary resources, speeches, newsreels, and other digital media for the K-12 classroom. Access is available from school or home and all content is searchable by keyword, subject area, state standard, media type and more. Learn360 currently has over 8300 full length videos including videos from A&E History Channel, PBS, National Geographic, Weston Woods, Phoenix Media, Sunburst, WGBH-PBS, TV Ontario, and many others. You will find popular series like, Almanac, Ancient Mysteries, Biography, Modern Marvels, Ken Burns' The West, Ken Burns' Civil War Arthur, Between the Lions, NOVA, Peep, Just the Facts, Holiday Facts and Fun, Franklin the Turtle, Berenstain Bears, Standard Deviants, and Reading Rainbow." Participants will also learn to navigate netTrekker which is the #1 educational search engine. See how this great teaching tool can work together with Learn 360 to make lessons come to life! Both Learn 360 and netTrekker are web-based teaching tools that correlate to the Tennessee State Standards.

June 14
1 Day
(Tech)

Expression Web for School Websites ONLY

For: School Technology Contacts **ONLY**
Registration: **Pre-register by Monday, June 7th**
 –Call Debbie Curtis, Pam Keene
 or Patricia Ferguson 666-2125
Place: Technology Learning Center
Presenter: Charlie Myers, NMT Web Designs
 Patricia Ferguson, Technology Director
Time: 9:00-3:30

For those who create and maintain the school websites -- We are having to switch our websites from FrontPage 2002 to Microsoft Expression Web 3.0. Please bring the laptop that you use to create your website. You will learn the basic “how-to’s” of creating and maintaining your school website using Expression Web 3.0.

June 15
½ Day
(C, I)

Making the Most of Read Alouds

For: Teachers in Grades K-12
Presenter: Rita Wilburn, Kelly Carnahan, Faye Fitzpatrick
Person in Charge: Emily Johnson (K-2), Judie Pitcock (3-5), Shelley Goad (6-12)
Place: Grades K-2 – MCJHS Library
Grades 3-5 – MCHS Library
Grades 6-12 – MCHS Room 304
Time: 8:00 – 11:00
Limit: No Limit

Participants in this session will observe and practice comprehension strategies and vocabulary techniques through the use of children’s literature. Bring one of your favorite read aloud books to this session. All attendees will receive a list of books with reading strategies.

June 15
½ Day
(C, I, Tech)

Curriculum Mapping – Reading/Literature

For: Teachers in Grades K-8
Presenter: Macon County Teachers
Person in Charge: Rita Wilburn, Kelly Carnahan, Faye Fitzpatrick
Place: MCJHS Library
Time: 12:00 – 3:00
Limit: Teachers have already been selected from the various schools

This session will be used to develop curriculum maps for grade K-8 Reading and/or Literature. The grade levels will be broken up by K-2, 3-5, and 6-8.

June 16
1 Day
(C, I, A)

Rigor is Not a Four Letter Word Study Group

For: Teachers in Grades K-6
Presenter: Rita Wilburn
Person in Charge: Rita Wilburn
Place: MCHS Library
Time: 8:00 – 3:00
Limit: 10 Teachers

This book demonstrates how individual teachers can provide challenging learning experiences in their classrooms to prepare students for a better future. It is filled with tools you can use to raise the level of content in your

classroom, motivate your students, open up the questions you ask them, and raise expectations. Attendees will receive a copy of the book prior to the in-service. Call Debbie Curtis at 666-2125 to register for the session. Attendees will be expected to read the entire book and will be assigned one chapter to lead discussion.

June 17 - 18 **New Standards Summer Training**

2 Days

(C, I, A)

These teachers have already been selected to attend. They will be presenting sessions for our county teachers following completion of this training.

June 21

1 Day

Schoolwide Positive Behavior

For: Central Elementary School Teachers
Presenter: Erica Woodard, Karen Eller, & Jennifer Pitcock
Person in Charge: Dawn Thompson
Place: Central Elementary Library
Time: 8:00 – 3:00
Limit: Central Teachers

Central Elementary School will begin implementing the Positive Behavior program on a schoolwide basis next year. Therefore this in-service has been scheduled to familiarize the faculty and staff with the components of the program.

June 21

½ Day

(C, I, Adm, Tech, Tst)

New English Standards – Grades 6-12

For: English Teachers – Grades 6-12
Presenters: Johnna Carter and Tammy Marlow
Person in Charge: Shawn Carter
Place: MCHS Room 304 (Kathy Cothron's Room)
Time: 8:00 – 11:00
Limit: No Limit

With the implementation of new standards last school year, many changes have had to be made in both instructional practices and delivery methods. This session is a continuation of those offered last year. **It is highly recommended for all teachers in this area to attend.**

June 21

½ Day

(C, I, Adm, Tech, Tst)

New Science Standards – Grades 6-12

For: Science Teachers – Grades 6-12
Presenters: Jennifer Brawner and Joyce Jones
Person in Charge: Holly Flowers
Place: MCHS Room 116 (Vicki Pagan's Room)
Time: 8:00 – 11:00
Limit: No Limit

With the implementation of new standards last school year, many changes have had to be made in both instructional practices and delivery methods. This session is a continuation of those offered last year. **It is highly recommended for all teachers in this area to attend.**

June 21
1-Day
(Tech, C, I)

SMARTBoards in the Classroom

For: Teachers Grades PK-6
Limit: 14 Teachers
Time: 8:00-3:00
Registration: Pre-register by **Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County’s Technology Learning Center
Presenter: David Flynn

SMARTBoards are amazing teaching tools! Participants will learn introductory skills such as alignment and tool settings, as well as explore lesson planning using SMART tools and Notebook 10. The session will also feature web-based tools to use with a SMARTBoard and tips on incorporating them into your classroom. The session is designed for ANY level of SMARTBoard user.

June 22
½ -Day
(Tech, C, I)

SMART Response System – “Clickers”

For: Teachers Grades PK-6
Limit: 14 Teachers
Time: 8:00-11:00
Registration: Pre-register by **Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County’s Technology Learning Center
Presenter: David Flynn

This session will feature an introduction to SMART remote response system or “clickers.” Using the clickers, teachers can get instant feedback on pre-made or custom made assessments!

June 22
½ -Day
(Tech, C, I)

SMART Response System – “Clickers”

For: Teachers Grades 7-12
Limit: 14 Teachers
Time: 12:00-3:00
Registration: Pre-register by **Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County’s Technology Learning Center
Presenter: David Flynn

This session will feature an introduction to SMART remote response system or “clickers.” Using the clickers, teachers can get instant feedback on pre-made or custom made assessments!

June 23
1-Day
(Tech, C, I)

SMARTBoards in the Classroom

For: Teachers Grades 7-12
Limit: 14 Teachers
Time: 8:00-3:00
Registration: Pre-register by **Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County’s Technology Learning Center
Presenter: David Flynn

SMARTBoards are amazing teaching tools! Participants will learn introductory skills such as alignment and tool settings, as well as explore lesson planning using SMART tools and Notebook 10. The session will also feature web-based tools to use with a SMARTBoard and tips on incorporating them into your classroom. The session is designed for ANY level of SMARTBoard user.

June 23
1 Day
(I)

Inclusion Training

For: Teachers in Grades PreK-12
Presenter: Dusteen Knotts, Ph.D., Trevecca Nazarene Univ.
Person in Charge: Special Education Staff
Place: MCJHS Auditorium
Time: 8:30 – 3:30

Participants will be exposed to what inclusion looks like in a school. Different teaching styles, roles of the paraeducator, and scheduling will be discussed.

June 24 – 25
2 days
(must attend
both days)
(C, I, Tech, Tst)

Data Driven Instruction/Formative Assessment Strategies

For: All Teachers in Grades PreK – 12
Presenter: Tammy Jones
Person in Charge: Nicky Hogin and Kelly Carnahan
Place: MCHS Auditorium
Time: 8:00 – 3:00
Limit: 100 for Stipend, None for In-service Credit

During the 2009-10 school year, Ms. Jones provided professional development to the teachers at Red Boiling Springs Elementary which was very well received. She has been asked back to our system to provide a session on a much needed subject. The session(s) will provide teachers with ideas on how to use test data to formulate instructional methods and practices

in order to successfully cover Tennessee's new standards. Teachers will have the option of earning in-service credit or receiving a \$100/day stipend. Teachers wanting to receive the stipend need to register with Debbie Curtis prior to June 15. **Both days have to be attended to receive any credit or stipend. No partial credit or payment will be issued.**

**June 24
(I)**

Inclusion Training

For: Paraprofessionals working in the inclusion classrooms and any interested teachers
Presenter: Dusteen Knotts, Ph.D., Trevecca Nazarene Univ.
Person in Charge: Special Education Staff
Place: MCJHS Auditorium
Time: 8:30 – 12:30

Participants will learn the role of the paraeducator in the inclusion classroom.

**June 24
1-Day
(Tech, C, I)**

SMARTBoards in the Classroom

For: Teachers Grades PK-6
Limit: 14 Teachers
Time: 8:00-3:00
Registration: Pre-register by **Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County's Technology Learning Center
Presenter: David Flynn

SMARTBoards are amazing teaching tools! Participants will learn introductory skills such as alignment and tool settings, as well as explore lesson planning using SMART tools and Notebook 10. The session will also feature web-based tools to use with a SMARTBoard and tips on incorporating them into your classroom. The session is designed for ANY level of SMARTBoard user.

**June 25
½ -Day
(Tech, C, I)**

SMART Response System – “Clickers”

For: Teachers Grades PK-6
Limit: 14 Teachers
Time: 8:00-11:00
Registration: Pre-register by **Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County's Technology Learning Center
Presenter: David Flynn

This session will feature an introduction to SMART remote response system or “clickers.” Using the clickers, teachers can get instant feedback on pre-made or custom made assessments!

June 25
½ -Day
(Tech, C, I)

iPods in the Classroom

For: Teachers Grades Pk-12
Limit: 14 Teachers
Time: 12:00-3:00
Registration: Pre-register by **Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County’s Technology Learning Center
Presenter: David Flynn

Participants will learn basic navigation techniques of the iPod touch and explore the content available for educators on iTunes. A variety of apps and podcasts will be featured as well as websites that offer tips on using an iPod in the classroom. An iPod is not required to attend this session. Teachers will also take a tour of the Tennessee Electronic Learning Center and the many resources available to teachers.

June 25
½ Day

CPR/First Aid – Recertification Only – This is only a ½ Day session.

For: Teachers and Nurses PreK – 12 who are already certified – attended session last year.

***It is a requirement for all PreK staff and nurses to be certified, and highly recommended for CDC teachers.** One person from each building, in addition to the nurse, is required to be certified as well. The principal should designate a person to attend. **Please bring materials that were distributed last year.** Registration will be open to all after the above personnel have been allowed to register.

Presenter: Tara Wix
Person in Charge: Tara Wix
Place: MCHS Room 304 (K. Cothron’s)
Time: 8:30 – 11:30; 12:30 – 3:30 (This is a repeated session. Participants will only register for one session.)
Limit: 20 Participants

Those interested must register with Debbie Curtis between June 5th and June 20th. PreK personnel, nurses, principal designated school representatives, and CDC teachers may register prior June 5th.

June 28
1-Day
(Tech, C, I)

SMARTBoards in the Classroom

For: Teachers Grades PK-6
Limit: 14 Teachers
Time: 8:00-3:00
Registration: Pre-register by **Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County’s Technology Learning Center

Presenter: David Flynn

SMARTBoards are amazing teaching tools! Participants will learn introductory skills such as alignment and tool settings, as well as explore lesson planning using SMART tools and Notebook 10. The session will also feature web-based tools to use with a SMARTBoard and tips on incorporating them into your classroom. The session is designed for ANY level of SMARTBoard user.

June 29
½ -Day
(Tech, C, I)

SMART Response System – “Clickers”

For: Teachers Grades PK-6
Limit: 14 Teachers
Time: 8:00-11:00
Registration: Pre-register by **Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County’s Technology Learning Center
Presenter: David Flynn

This session will feature an introduction to SMART remote response system or “clickers.” Using the clickers, teachers can get instant feedback on pre-made or custom made assessments!

June 29
½ -Day
(Tech, C, I)

iPods in the Classroom

For: Teachers Grades Pk-12
Limit: 14 Teachers
Time: 12:00-3:00
Registration: Pre-register by **Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County’s Technology Learning Center
Presenter: David Flynn

Participants will learn basic navigation techniques of the iPod touch and explore the content available for educators on iTunes. A variety of apps and podcasts will be featured as well as websites that offer tips on using an iPod in the classroom. An iPod is not required to attend this session. Teachers will also take a tour of the Tennessee Electronic Learning Center and the many resources available to teachers.

June 29
½ Day
(C, I, Tech)

Holt McDougal English Textbook Overview

For: English Teachers in Grades 7 - 12
Presenter: Phil Hester
Person in Charge: Joyce Jones
Place: MCJHS Computer Lab
Time: 8:00 – 11:00

Limit: No Limit

Teachers will be given an overview of Holt McDougal textbooks, companion software, and other related materials. Teachers should bring teacher editions if they have arrived. If they have not, please bring the sample kit from your school. The Holt McDougal representative will also furnish teacher editions. (There will also be a session to be held in September to address any problems, issues, and questions that have arisen since school has started.)

June 29
½ Day
(C, I, Tech)

Holt McDougal Spanish Textbook Overview

For: High School Spanish teachers
Presenter: Phil Hester
Person in Charge: Gary Wheeler
Place: MCJHS Computer Lab
Time: 12:00 – 3:00
Limit: No Limit

Teachers will be given an overview of Holt McDougal textbooks, companion software, and other related materials. Teachers should bring teacher editions if they have arrived. If they have not, please bring the sample kit from your school. The Holt McDougal representative will also furnish teacher editions. (There will also be a session to be held in September to address any problems, issues, and questions that have arisen since school has started.)

June 29 - 30
2 Days
(I)

Nonviolent Crisis Intervention Training Program

For: Teachers Grades K-12
Presenter: School Resource Officer Brian Carter
Person in Charge: Wynona Clayborne
Place: MCHS CDC Room
Time: 8:30 – 3:30
Limit: 20 participants

The *Nonviolent Crisis Intervention Program* is a safe, nonharmful behavior management system designed to help human service professionals provide for the best possible care, welfare, safety and security of disruptive, assaultive, and out-of-control individuals. Participants should wear flat, closed-toe, non-skid shoes and proper clothing, so that the participant will be able to do physical exercises. **No partial credit will be given. Both days must be attended in order to receive in-service credit.** Since there is a 20 participant limit, preregistration is required. Since this training is strongly recommended for CDC teachers, registration will be open to special education teachers only until May 30. After May 30, registration is open to all teachers.

June 30
½ day
(I)

ESL – What Does that Mean for my Classroom?

For: All Teachers PreK – 12
Presenters: Joyce Roberts & Kim Phillips

Person in Charge: Kim Phillips
Place: MCHS Library
Time: 8:00 – 11:00
Limit: No Limit

Having an ESL student in a class often seems a bit intimidating to even the most veteran teachers. This session will focus on things that can be implemented into the classroom to make this a profitable experience for both the student and the teacher.

June 30

½ day

Bullying/Suicide Prevention to include QPR Training

For: All Teachers, Administrators, Counselors, Nurses,
& Parents
Presenters: Brenda Harper, Valley Ridge
Vickie Bilbrey, Tenn Suicide Prevention Network
Person in Charge: Tony Boles
Place: MCHS Auditorium
Time: 12:00 – 3:00

This session will be a panel discussion centering on the warning signs, intervention techniques, and employee responsibility of these areas. This is a required session for all PreK teachers and it is strongly urged for guidance counselors, nurses, and administrators to attend as well.

June 30

½ -Day

(Tech, C, I)

New Textbook Adoption and Websites –Elementary

For: Teachers Grades K-6
Limit: 14 Teachers
Time: 8:00-11:00
Registration: Pre-register by **Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County’s Technology Learning Center
Presenter: David Flynn

Participants will explore the Internet to discover resources available for the newly adopted English and Handwriting programs. The session will also feature an overview of conducting successful web searches and multimedia tools available in these content areas. Time will be given for participants to search and download resources to take back to their classroom.

June 30

½ -Day

(Tech, C, I)

New Textbook Adoption and Websites –Grades 7-12

For: Teachers Grades 7-12
Limit: 14 Teachers
Time: 12:00-3:00
Registration: Pre-register by **Monday, June 7th**
–Call Debbie Curtis, Pam Keene

There will be no in-service credit given for Make and Take. Teachers are more than welcome to come and use the teacher center to make whatever materials as in years past, but credit will only be given for high quality professional development. Please register by calling **Emma McKinney at 666-2125**. There will be a limit of 8 teachers per day. Teachers may work at the teacher center more than 1 day. Please **DO NOT** bring children. The teacher center is often crowded and hot with only 8 teachers working.

July 6
1 Day
(C, I, A)

Rigor is Not a Four Letter Word Study Group

For: Teachers in Grades K-6
Presenter: Rita Wilburn
Person in Charge: Rita Wilburn
Place: MCHS Library
Time: 8:00 – 3:00
Limit: 10 Teachers

This book demonstrates how individual teachers can provide challenging learning experiences in their classrooms to prepare students for a better future. It is filled with tools you can use to raise the level of content in your classroom, motivate your students, open up the questions you ask them, and raise expectations. Attendees will receive a copy of the book prior to the in-service. Call Debbie Curtis at 666-2125 to register for the session. Attendees will be expected to read the entire book and will be assigned one chapter to lead discussion.

July 6
1 Day

Middle Grades Art in the Content Area

For: Teachers in Grades 6-8
Presenter: Ted Rose
Person in Charge: Audrey Howser
Place: MCHS Art Lab
Time: 8:00 – 3:00
Limit: 15 Teachers

Art in a middle school setting is often overlooked. This session will provide teachers with various ways and techniques to include art into their classroom, regardless of subject area. Teachers must preregister with Debbie Curtis at 666-2125 by June 30. This session is offered with the cooperation of the Macon County Arts Council.

July 7
1 Day

Art in the Elementary Classroom

For: Teachers in Grades PreK – 5
Presenter: Ted Rose
Person in Charge: Vicki Byrn
Place: MCHS Art Lab
Time: 8:00 – 3:00

Limit: 15 Teachers

This session will focus on various art topics and projects that classroom teachers can use with their students. Teachers must preregister with Debbie Curtis at 666-2125 by June 30. This session is offered with the cooperation of the Macon County Arts Council.

July 7
1 Day
(I, Tech)

Using KUDER to Ease Transition into High School

For: Teachers of Grades 7-12
Presenter: Paulette Crews
Person in Charge: Rhonda Stanford
Place: MCJHS Computer Lab
Time: 8:00 – 3:00
Limit: 30 Teachers

Students are often unsure about making the transition from Jr. High to high school. In addition, teachers may be unfamiliar about the best way to aid in this transition. This session will focus on using KUDER to alleviate this somewhat confusing and stressful experience.

July 9
½ Day
(C, I, A, Tech, Tst)

New Math Standards – Grades 6-12

For: Math Teachers – Grades 6-12
Presenters: Denise Ballou and Angie Shoulders
Person in Charge: Beverly Reid
Place: MCHS Room 119 (Angie Shoulders's Room)
Time: 8:00 – 11:00
Limit: No Limit

With the implementation of new standards last school year, many changes have had to be made in both instructional practices and delivery methods. This session is a continuation of those offered last year. **It is highly recommended for all teachers in this area to attend.**

July 12
½ Day
(C, I, A, Tech, Tst)

Grades 3-5 New Standards Training

For: All Teachers, Grades 3-5
Presenters: Heather Gann, Kristen Hix, & Rachel Bransford
Person in Charge: Heather Gann
Place: MCHS Room 304 (Kathy Cothron's Room)
Time: 8:00 – 11:00
Limit: No Limit

With the implementation of new standards last school year, many changes have had to be made in both instructional practices and delivery methods. This session is a continuation of those offered last year. **It is highly recommended for all teachers in this area to attend.**

July 12th – 23rd
(No Credit)

Make and Take Technology

For: Teachers Grades Pre-K-12
Limit: 8 Teachers
Time: 8:00-3:00
Registration: Pre-register by **Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Macon County’s Technology Learning Center

Because we are striving for high quality professional development, **there will be no in-service credit given for Make and Take Technology.** This in-service is NOT for teachers to make personal items. We are asking that teachers make materials for the classroom only. Through the Technology Center, we furnish printer ink/toner/card stock paper/colored papers/and some labels. If you need other specialty paper and supplies, you will need to bring them yourself. There will be a limit of 8 teachers per day.

July 13
1 Day
(I)

Autism 101

For: Regular and Special Education Teachers,
Paraeducators, and Parents
Presenter: Kristen Dorris, Vanderbilt Kennedy Cntr., TRIAD
Person in Charge: Special Education Personnel
Place: MCJH Library
Time: 8:30 – 3:30

This workshop is designed for teachers, classroom assistants, speech-language pathologists, occupational therapists, and other providers working in a school or childcare setting. During this workshop, TRIAD staff will provide basic information about autism spectrum disorders geared toward educators and service providers. Participants learn about the features of autism, the characteristics and learning styles of children with autism, and evidence-based approaches for behavior management and teaching new skills within educational settings.

July 14
1 Day
(I)

Integrating Different Methodologies for Students with Autism

For: All School Personnel
Presenter: Kristen Dorris, Vanderbilt Kennedy Cntr., TRIAD
Person in Charge: Special Education Staff
Place: MCJHS Library
Time: 8:30 – 3:30

Participants learn how to use teaching methods consistent with the principles of applied behavior analysis to create a comprehensive educational program for students with autism spectrum disorders. These methods include discrete trial training, structured teaching, incidental teaching, and positive behavior

supports. TRIAD staff will demonstrate how to integrate different teaching methods to create a program that meets the unique needs of each student.

July 19
½ Day
(C, I, Tech)

Scott Foresman Textbook Overview

For: English teachers in Grades 1-6
Presenter: Pam Hoffman
Person in Charge: Tam Budge
Place: MCHS Auditorium
Time: 8:00 – 11:00 Grades 1-3
12:00 – 1:00 Grades 4-6
Limit: No Limit

Teachers will be given an overview of the Scott Foresman English textbook that was recently adopted. It can be used as a companion with the Scott Foresman Reading series textbooks or as a stand-alone selection. This session will focus on using the textbook to coincide with Reading Street.

July 19
½ Day
(C, I, A, Tech, Tst)

Grades K-2 New Standards Training

For: All Teachers, Grades K-2
Presenter: Jerri Lynn Brooks and Carroll Gunter
Person in Charge: Pam Pedigo
Place: MCJHS Library
Time: 12:00 – 3:00
Limit: No Limit

With the implementation of new standards last school year, many changes have had to be made in both instructional practices and delivery methods. This session is a continuation of those offered last year. **It is highly recommended for all teachers in this area to attend.**

July 20
1 Day
(I)

Autism Spectrum Disorders Applications for Nonviolent Crisis Intervention Training Program

For: Teachers who have already had the regular CPI training. It can also be used for recertification.
Presenter: School Resource Officer Brian Carter
Person in Charge: Wynona Clayborne
Place: MCHS CDC Room
Time: 8:30 – 3:30
Limit: 20 Teachers – Please call Mary Jo Tidwell at 666-2125 to register.

July 20
½ Day
(C, I)

Comprehending Content - Reading Across the Curriculum

For: Teachers of Grades 6-12
Presenter: Faye Fitzpatrick
Person in Charge: Kelly Carnahan
Place: MCHS Library

Time: 8:00 – 11:00 for Grades 6-8
12:00 – 3:00 for Grades 9-12

The session will use four videos by Cris Tovani, an Aurora, Colorado, high school teacher. The primary focus of the session will be to incorporate her strategies and methods into any content area. Areas covered by the session include modeling what good readers do, interpreting charts, maps, graphs, and standardized tests, reading like a mathematician, and synthesizing complex ideas. All attendees should bring a copy of their text book.

July 20
½ Day
(C, I, Tst)

Writing Across the Curriculum

For: Teachers of Grades 6-12
Presenter: Becky Kobb
Person in Charge: Shawn Carter
Place: MCJHS Library
Time: 8:00 – 11:00 for Grades 9-12
12:00 – 3:00 for Grades 6-8

Learning how to write coherently and correctly is not just the responsibility of the English department. This session will provide methods that can be used to increase writing competency, regardless of subject area taught.

July 21
1 Day

Special Education Make and Take

For: Special Education Personnel, Assistants that work with students, Regular Education Teachers of special education students with schedules, and Parents
Person in Charge: Corrine Presley and Julie Brown
Place: Fairlane Elementary Special Education Classroom
Time: 8:30 – 3:30

Participants may choose to use ½ of the day to learn about collecting data and program booklets.

July 22
1 Day
(I)

Recertification of Non Crisis Intervention Training Program

For: Persons that have been previously trained and need the 1 day training to keep certification
Presenter: School Resource Officer Brian Carter
Person in Charge: Wynona Clayborne
Place: MCHS CDC Room
Time: 8:30 – 3:30

July 23
1 Day

CPR/First Aid – Initial Certification

For: Teachers, Nurses, and Administrators in Grades PreK – 12. Teachers who attended last

year are not eligible to attend this session. They must sign up for the June 25th ½ Day session.

***It is a requirement for all PreK staff and nurses to be certified, and highly recommended for CDC teachers.** One person from each building, in addition to the nurse, is required to be certified as well. The principal should designate a person to attend. Registration will be open to all after the above personnel have been allowed to register.

Presenter: Tara Wix
Person in Charge: Tara Wix
Place: MCHS Room 304 (Kathy Cothron's Room)
Time: 8:30 – 3:30
Limit: 20 Participants

Those interested must register with Debbie Curtis between June 5th and July 10th. PreK personnel, nurses, principal designated school representatives, and CDC teachers may register prior to June 5th.

July 26
½ Day
(A, I)

Communication: Across the Lines of Gender, Culture & Ethnicity

For: Teachers/Administrators of Grades PreK – 12
Presenter: Jacqui Scarborough
Person in Charge: Dawn Towns
Place: MCHS Library
Time: 8:00 – 11:00
Limit: No Limit

We all speak the same language, but are we communicating? This workshop explores differences in the style, content, and meaning of communication across gender, culture, and ethnic lines. The seminar includes proximics, high context/low context communication, differences in non-verbal communication, and the use of verbal tags and hedges. This workshop has applications in the classroom, office and at home.

July 26
½ Day
(I, A)

Appealing to Different Learning Styles

For: Teachers/Administrators of Grades PreK – 12
Presenter: Jacqui Scarborough
Person in Charge: Dawn Towns
Place: MCHS Library
Time: 12:00 – 3:00
Limit: No Limit

As individuals, we all know the ways that **we** learn best. However, every student does not learn best through that same path. This workshop will offer strategies to appeal to different learning styles and modalities as well as offers suggestions to help students use their learning strengths to increase achievement.

July 27
½ Day
(C, I)

Reading Strategies Across the Curriculum

For: Teachers/Administrators of Grades 6 – 12
Presenter: Jacqui Scarborough
Person in Charge: Heather Gann
Place: MCHS Library
Time: 8:00 – 11:00
Limit: No Limit

If our subject has content, we teach reading. However, in high school, reading is not a subject but **information acquisition of your course content**. This workshop will focus on different ways to improve students understanding of your content and strategies to improve their broader understanding of the things you teach. (This is directed toward high school and middle school teacher--those teachers who teach content-driven subjects)

July 27
½ Day
(A)

Improving Communication with Parents

For: Teacher/Administrators of Grades PreK – 12
Presenter: Jacqui Scarborough
Person in Charge: Heather Gann
Place: MCHS Library
Time: 12:00 – 3:00
Limit: No Limit

Communication with parents can be a daunting task. Laying the right groundwork can make the difference between a successful and a not so successful relationship. The workshop includes: being proactive, first impressions, language choice, constructive criticism, and finding common ground.

July 28
1 Day

Troubleshooting for School Technology Contacts

For: School Technology Contacts ONLY
Registration: **Pre-register by Monday, June 7th**
–Call Debbie Curtis, Pam Keene
or Patricia Ferguson 666-2125
Place: Technology Learning Center
Presenter: Terry Reid, Artis Networks
Patricia Ferguson, Technology Director
Time: 8:00-3:00

This session has been requested by many school technology contacts to instruct the technology contacts on minor troubleshooting problems that occur during the school year with computers, software, file servers, etc. ALL School Technology Contacts are requested to attend.

June/July
½ Day

Analyzing Test Results

For: Teachers of Grades K – 12
Presenter: Principal or Guidance Counselor
Person in Charge: Principal
Place: Home School
Time: 8:30 – 11:30
Limit: None

Principal will designate the day at their school. Test results are expected to be delayed in returning this year due to new cut scores being determined. Your school may wish to hold his meeting as an afternoon session after the scores have been released.

Teachers K-12 are encouraged to attend for the purpose of studying and analyzing some of the following tests: TCAP, Writing Assessment, End of Course, Gateway, Explore, Plan, etc. (Report of school results are to be submitted to the Superintendent’s Office.)

June/July
½ Day

Grade/Subject Level Meetings

For: Teachers of Grades PreK – 12
Person in Charge: Principal
Place: Home School
Time: 12:30 – 3:30
Limit: None

Principal will designate the day at their school.

In-service for grade level or subject level meetings may not exceed 1/2 day. The person in charge (PIC) will be responsible for submitting the attendance report to Shawn Carter.

*Only ½ day may be earned for
Grade Level or Subject Level Meetings
Following are the sessions submitted for approval:*

Central Elementary School

<u>Grade/Subject</u>	<u>Person in Charge</u>
2 nd Grade	Sherry Gammons
3 rd Grade	Cheri Keller

Fairlane Elementary School

<u>Grade/Subject</u>	<u>Person in Charge</u>
Kindergarten	Delaine Cox
1 st Grade	Tonia Powell

Lafayette Elementary School

<u>Grade/Subject</u>	<u>Person in Charge</u>
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4 th Grade	Kathy Law
5 th Grade	Kellye Case

Macon County High School

<u>Grade/Subject</u>	<u>Person in Charge</u>
English Department	Rebecca Clark
Social Studies Department	Carol Shrum
Science Department	Holly Flowers
FACS	Kathy Cothron
Counselors	Malinda Owens
Technology	Nancey Greer
Humanities	Gary Wheeler
Agriculture	Marty Curtis
Math	Keith Anderson
Health/Wellness/PE	Wayne Deering
Band/Music	Shawn Mitterholzer

Macon County Junior High

<u>Grade/Subject</u>	<u>Person in Charge</u>
Social Studies Department	Audrey Howser
Science Department	Jennifer Brawner
Math Department	Susan Fitzgerald (5 th & 9 th Grade Math teachers are invited to attend)
Language Arts	Johnna Carter
Health/PE	Dean Rush
Enrichment	Jeannie Boles

Red Boiling Springs Elementary School

<u>Grade/Subject</u>	<u>Person in Charge</u>
Kindergarten	Sharon Fisher
1 st Grade	Brenda Langford
2 nd Grade	Judie Pitcock
3 rd Grade	Tammy Mea
4 th Grade	Laura Hooten
5 th Grade	Jeff Blakely
6 th Grade	Tim Cadle

Red Boiling Springs High School

<u>Grade/Subject</u>	<u>Person in Charge</u>
Jr. High Teachers	Karen Turner
Math Department	Tamara Kirts
English Department	Chad Butler
Social Studies Department	Tim Roark

Westside Elementary School

<u>Grade/Subject</u>	<u>Person in Charge</u>
Kindergarten	Andrea Flynn
1 st Grade	Pam Pedigo

2 nd Grade	Jean Griggs
3 rd Grade	Ashley Shouse
4 th Grade	Jerry Goolsby
5 th Grade	Andrea Mills

Countywide Offerings

<u>Grade/Subject</u>	<u>Person in Charge</u>
PreK Teachers	Tonya Kirby
Reading Coaches	Rita Wilburn
Librarians	Donna McCrory
ALC Teachers	David Woods
ELL Teachers	Cindy Gammons

(Those attending the countywide meetings will be allowed to count Analyzing Tests Results as ½ day, but this will count as their grade/subject level meeting. They will not be able to count this and grade/subject level at home school.)

July 26
1 Day

Differentiated Instruction for All Students

For: Teachers/Administrators of Grades K-6
 Presenter: David Flynn
 Person in Charge: Wynona Clayborne
 Place: MCBOE Teacher Center
 Time: 8:30 – 3:30
 Limit: 20 participants

The purpose of this in-service is to share ideas that allow for differentiated instruction for students in the classroom. Materials will be available to make many of these ideas. Since there is a limit, please call to register with Mary Jo Tidwell at 666-2125.

July 28
1 Day

Special Education Staff Development

For: Special Education Teachers and Staff
 Person in Charge: Wynona Clayborne
 Place: MCJHS Auditorium
 Time: 8:30 – 3:30

This is a required day for special education faculty. Special education staff can use this day as snow time.

July 29
½ Day

Training for Special Education Paraprofessionals

For: Special Education Staff
 Presenter: Special Education Staff
 Person in Charge: Wynona Clayborne
 Place: MCJS Auditorium
 Time: 8:30 – 11:30

August 3
½ - 1 Day

Countywide Day
Agenda to be posted at a later date.

August 5
1 Day

New Teacher Orientation

For: New Teachers
Time: **8:30-11:30**
Place: Home School
Person in Charge: Principal
Time: **12:30-3:30**
Place: Macon County Teacher Center
Person in Charge: Director of School's Office Staff

All new teachers should attend. Valuable information at both the school and district levels will be shared during this time. New teachers need to dress appropriately as photographers will be here to make pictures to run in the local newspapers. New teachers should also bring 2 copies of a typed, short biography of themselves to run along with their picture.

August 19th
½ Day
3:30-6:30
(Tech)

E-Mail

Time: 3:30-6:30
Limit: 14 teachers.
Registration: **Monday, August 16, 2010** – If you already have an active @k12tn.net account, please tell us this when registering.
–Call Debbie Curtis, Pam Keene or Patricia Ferguson 666-2125
Place: Macon County's Technology Learning Center
For: Teachers Grades K-12 who need an ENA @k12tn.net email account OR teachers who need a "refresher" on how to use the @k12tn.net ENA Web email.
Presenter: Patricia Ferguson

Teachers will receive a @k12tn.net e-mail account, sign an Acceptable Use Policy and practice using e-mail. Participants will learn how to change passwords, how to compose and send an e-mail message, how to read e-mail, and how to access their email account using ENA's web email. This session is required, by Board Policy, for all teachers who use email through the School System's network. **According to Board Policy 4.406 (which can be found at:**

http://www.maconcountyschools.com/use_of_the_internet.htm), "Users with network access shall not utilize district resources to establish electronic mail accounts through third-party providers or any other nonstandard electronic mail system."

August 23
½ Day
(I, Tech, Tst)

DIBELS Training

Time: 3:30-6:30
Presenter: Rita Wilburn
Place: Central Library
For: K-3 Teachers, SPED Teachers, Assistants

Participants will learn to administer and score the DIBELS assessment. They will also learn to access and interpret DIBELS reports from the Internet, decide which students need to be progress monitored, input scores on the computer, and make decisions about how to group students, adapt instruction, or plan interventions for struggling students.

August
24 & 25
1 Day Total
3:30-6:30
(Tech, C, I)

Internet I & Internet II

Time: 3:30-6:30 **BOTH** Days
Limit: 14 Teachers.
Registration: **Pre-register August 19th**. You must attend both sessions to complete the requirements.
–Call Debbie Curtis, Pam Keene or Patricia Ferguson 666-2125
For: Teachers Grades PreK-12
Place: Macon County’s Technology Learning Center
Presenter: David Flynn
Pre-requisite: Some basic computer knowledge is required.

This session addresses the use of the Internet in the classroom. According to Board Policy **4.406** (which can be found at: http://www.maconcountyschools.com/use_of_the_internet.htm), **“Before any employee is allowed use of the district's Internet or intranet access, the employee shall sign a written agreement, developed by the director/designee that sets out the terms and conditions of such use. Any employee who accesses the district's computer system for any purpose agrees to be bound by the terms of that agreement, even if no signed written agreement is on file.”** The “written agreement” is the Acceptable Use Policy which states that teachers who use the Internet in the classroom must attend two ½ day local training sessions. Teachers will be asked to sign an Internet Acceptable Use Policy which will be kept on file at the Office of the Director of Schools. Some basic computer knowledge is required.

****Note**** -- Teachers....if you are using the Internet at school or if you are using the school network for any purpose, you **MUST** have this training and you **MUST** have a signed Acceptable Use Policy on file at the Office of the Director of Schools.

September 16 **Holt McDougal Textbook Follow-Up**
½ day For: Grade 7-12 English Teachers, Spanish Teachers
 Presenter: Phil Hester
 Person in Charge:
 Place: MCJHS Library
 Time: 3:30 – 6:30

This is a follow up session to answer any questions that might have risen since the school year started.

FALL **Helping Teachers Advise Students**
1½ Hours For: High School Teachers
 Place: MCHS or RBSHS
 Presenters: High School Guidance
 Time: 3:30 – 5:00

The guidance counselors at the two high schools will work together to schedule and present this session. They will notify the faculty of the date for each workshop. **Teachers are required to attend both sessions in order to receive credit. The credit earned for attending both sessions is ½ day total.**

SPRING
1½ Hours This in-service is to provide high school teachers with state and local requirements regarding graduation. Teachers will learn the requirements for either graduation path and have an opportunity to ask questions.

TBA **Training for Teachers of Specific Special Education Students**
½ day Case managers of these students will contact the teachers to make arrangements.

August 2010 **School Visitation**
May 2011 A school visitation form must be completed. Teachers taking a personal
½ - 1 Day leave day to visit another school system may not count this toward in-service. In-service credit may be earned when visiting another school system only if Macon County Schools are not in session. Teachers are to observe a teacher that is teaching in their same grade or subject area.

CTE offerings to follow on next page.

CAREER AND TECHNICAL EDUCATION PROFESSIONAL DEVELOPMENT 2010-11

June 3 (I)	Rubric Training for Technical Skill Attainment Smith County Board of Education 9:00-12:00 (CTE Director will select one teacher per Program Area)
June-July Dates TBA (I)	Rubric Training for Technical Skill Attainment Macon County High School All CTE Teachers
June-May June 8 2:00-5:00 (Tech)	Classroom Instructional Technology Training(s) Elmo's, Document Cameras, Scanners, Clickers Jeanie Hix, Trainer
June-May (C)	Strategies for Improving Nontraditional 6S1 & 6S2 Visitation to Model Program(s); Trainings/Workshops;
July 19-23 I, C	CTE Summer Conference MTSU Check CTE website for conference and program area agendas.
July 29 I, C	Tri-County Professional Development Day Macon and Jackson County CTE Teachers TN Technology Center, Tri-County Campus Agenda TBA
June-May I, C	CTE Program Area Professional Development Prior approval required to receive reimbursement
June-August Date(s) TBA C, I	Teacher Portfolio Training All CTE Teachers Adapting from Notebooks to Portfolios and Review For Follow-Up Monitoring

ALL CTE TEACHERS ARE "HIGHLY ENCOURAGED" TO MAKE PLANS TO ATTEND THESE SESSIONS, ESPECIALLY THE LOCAL SESSIONS. EACH SESSION HAS VALUABLE RESOURCE INFORMATION FOR YOU AND YOUR CLASSROOM.